

RUSHVILLE CITY UTILITIES
601 W 3RD St.
Rushville, IN 46173

Minutes of the Utility Board Meeting, October 19, 2011
The Utility Board met at City Utilities @ 5:00 P.M.

Phillip Starkey called the meeting to order.

Roll Call was taken. Brian Bess was absent. All other board members were present.

Board Members Present:

Phillip Starkey
Michael Singleton
John Collyer
Tim Sheehan

Others present:

Les Day	Facility Manager
Gina Jenkins	Office Manager
Ron Wilson	City Attorney

Michael Singleton motioned to approve the board minutes from the September 21, 2011 meeting. Tim Sheehan seconded the motion. The motion carried.

Les Day reviewed the financial report for the month of September. The Water Operating report showed no N.P.D.E.S. violations for the month. There were 31.82 million gallons of water pumped, with 27.82 million gallons of water treated. Water plant personnel responded to 14 service calls for billings and customer requests. There were 15 customer requests to check for leaks. There were 10 line locates. There were 2 rusty water complaints. There were 60 connects and 58 disconnects for the month, with the total customers being 3,029.

Les told the board members that part of the accounted loss of water being reported was due to the hydrants being flushed the last week of September.

The Operating Report for Wastewater showed no N.P.D.E.S. violations for the month. There were 31.19 million gallons of wastewater treated, for the month. It was reported that there was a total of 5.83 inches of precipitation, for the month.

There were 4 sewer complaints checked. There were 1,200 feet of sewer mains cleaned from sewer complaints. 16,300 gallons of septic sludge was accepted for the month of September. There were no sewer taps made for the month. There were no dye tests ran.

Gina Jenkins told the board that the office areas are going to be re-arranged to use the large office as a board room for the board meetings. She stated that this will hopefully be done before next month's board meeting.

Les told the board that Gordon Meyer from Alliance of Rural Water came in to check for leaks in the mains again, and that a leak was located at the corner of 5th Street and Arthur Street. He stated that this was the only leak found.

Gina Jenkins had brought the list of the revised aged trial balance accounts for the board members to review. She asked the members to look over the list and make any adjustments that they felt were needed. This matter was tabled until the next meeting to give the members time to review the list.

Les Day presented the board members with information for a new Data Collector for meter reading. The Data Collector would be more efficient on time for reading meters and also for time spent on processing the meter information for billing. A new hand-held reader would be at a cost of \$6,500.00 and the Data Collector would be at a cost of \$8,250.00. Les told the board that there are currently two hand-held readers being used and that the older reader needs to be replaced. If the purchase of the Data Collector is approved, Les told the board that he would keep the newer hand-held as a back up and try and sell the old-hand held reader. After a discussion on the matter, Michael Singleton motioned to purchase the new Data Collector. John Collyer seconded the motion. The motion carried.

Phillip Starkey told the board that he had checked the claims for the month. He noticed that City Utilities is spending a lot of money with Quality Repair. Les told the board that Bruce Davis of Davis Towing & Recovery and Starweld showed interest in quoting some of the repairs that are needed. The board told Les to follow up with Bruce to see if some of the costs can be cut. Michael Singleton motioned to approve the claims. Tim Sheehan seconded the motion. The motion carried.

Les discussed the RTU Systems at the plants need to be upgraded, and that there are four vendors that would like to give quotes for the job. He will present the quotes to the board when he gets them.

Les then told the board that the new water tower is in-service. The north side water tower is currently being painted and is out of service. He stated that there is still a communication problem between the two tanks but this cannot be resolved until the north side water tower is back in-service.

Phillip Starkey told the board that he and Michael Singleton looked over this year's budget to evaluate what is needed for next year's budget. He stated that there needs to be money in the budget for repairs and upgrades that still need to be done at the Wastewater plant. Also, Michael Singleton said that money needs to be kept in the budget for one extra person at the Wastewater plant due to older employees possibly retiring in the next few years.

Michael Singleton told the board that the landscaping job at the business office by the high school will not be started until next spring. He also stated that the materials will be purchased by City Utilities but that there will not be any labor costs.

Les announced that City Utilities had received notification from Indiana Water Environment Association that they had been given two rewards this year. One is a Laboratory Award and the other is a Safety Award. This is the 10th year that City Utilities has received the Safety Award.

Les told them that the IWEA Awards Luncheon will be held Friday, November 18th at the Westin in Indianapolis.

Michael Singleton motioned to adjourn. Tim Sheehan seconded the motion. The motion carried.

The next meeting will be November 16, 2011 at 5:00 P.M.

There being no further business, the meeting was adjourned.